**St. Peter's and Our Lady's Collaborative Pastoral Council**

**MINUTES**

12 May 2026

Present: Fr Stephen Day (Fr S), Martin Foley (MF), Paul Milton (PM), Gill Ayers-Hunt (GAH), Simon Tibke (ST), Anne Elson (AE), Ira Winter (IW)

1. **Opening Prayer**

Led by Fr S

2. **Apologies for absence**

None

3. **Minutes of meeting on 21 January 2026**

Approved, subject to ST being incorrectly noted as present.

4. **Matters arising**

- Possible Corpus Christi procession: there are no plans to proceed with this in June. Our focus will be the Forty Hours devotion in September.
- Finance Committee: Fr S explained there is no plan to merge the Finance Committee with the CPC. Four possible volunteers have come forward in response to Fr S's newsletter appeal for new members for the Finance Committee. Fr S has offered to meet all four individuals.

5. **AGM 2026 on 7 June**

All members of the CPC confirmed their attendance at the AGM.

It was agreed that the agenda should cover the following:

- Reports from Our Lady's and St Peter's, reviewing the past twelve months and looking ahead. ST will deliver the Our Lady's report. IW/MF will deliver the SP's report.
- Presentation of accounts for both parishes. GAH will deliver this report.
- Report from Fr S.
- Invitation to parishioners to consider future CPC membership, as and when vacancies arise. The current CPC members' first three year terms of office expire in 2027. The

CPC agreed that any new members would be adding to their number, rather than replacing them.
- Parishioners' questions and comments. Fr S will use the newsletter to invite parishioners to submit their questions in advance. This will be particularly useful for those unable to attend the AGM.

Accounts will be available on the Catholic Leamington website prior to the AGM. All reports delivered at the AGM will be posted on the website as soon as possible thereafter.

**ACTION: GAH, ST, IW, MF, FR.S**

6. **Parishes Mission 2027**

Fr S confirmed as follows:

- The Redemptorists will lead a parish mission across both parishes.
- Dates confirmed: 26–30 April 2027.
- A planning group will be formed, with an invitation to parishioners to volunteer to join this group to be issued at the AGM.
- ST confirmed Mary Rouse has volunteered to be the first OL's volunteer.

**ACTION: MF**

7. **Our Lady's Vision Update**

GAH and ST reported excellent progress with this initiative, including:

- Five Vision and Action groups established.
- Involvement of approximately 35 parishioners in these groups.
- Over £40,000 raised, including donations to the roof tile scheme and matched funding.

The CPC expressed thanks to all those involved.

8. **St. Peter's Planned Giving Campaign**

MF reported that the campaign had been completed successfully, with plenty of positive feedback from parishioners. Fr S reported that 30 new Gift Aid forms had been submitted. The financial impact of the campaign should start to be seen after the June quarter. MF expressed thanks to all those who supported the organisation of the campaign, particularly Paolo La Barbera, Theodora Francis and Rose Herbert. AE suggested we should repeat the campaign next year.

9. **Forty Hours Devotion and Eucharistic Miracles Exhibition**

The CPC agreed as follows:

- IW to lead on the planning of this initiative.

- The Forty Hours Devotion will occur across 3 days, 17-19 September 2026, not overnight.
- The Eucharistic Miracles Exhibition was proposed for 19-20 September, in the parish hall. IW will liaise with AE regarding hall availability.
- Fr S will invite all the schools in Catholic Leamington to participate in the devotion.
- Subject to their response, IW will invite Anna Johnson, the former nanny to the family of St. Carlo Acutis, to visit Leamington to speak to school pupils about St. Carlo and Eucharistic Miracles.

**ACTION: IW & FR.S**

**10. Safeguarding and Health and Safety**

At the suggestion of Fr S, it was agreed that this standing agenda item should be widened to encompass health and safety, something the Archdiocese has asked parishes to prioritise. The following issues were noted:

- Children playing unsupervised in OL's upper hall. This has been addressed.
- Safety of pedestrians, particularly children, in St. Peter's car park before and after Sunday Mass. It was agreed the rear car park gates should be opened every Sunday. Fr S also agreed to include a reminder regarding car park health and safety in the newsletter from time to time.

**ACTION: FR.S**

**11. Communication to parishes**

In addition to the forthcoming communication to parishes regarding the AGM, parishes mission and Forty Hours Devotion, there was discussion regarding a review of the newsletter design and accessibility. Fr S agreed to approach a graphic designer who worships in the parishes for some advice on how we might make the newsletter more attractive and engaging. MF also agreed to explore how we might establish a parishes WhatsApp Channel, through which parish news and events (including the newsletter) could be disseminated to parishioners. Like similar WhatsApp Channels, this would be a one-way communication tool, so would not entail a chat function as per traditional WhatsApp groups.

**ACTION: FR.S & MF**

**12. Cluster and Deanery updates**

The minutes from February's Deanery Pastoral Forum were noted. Details are awaited from St. Francis' Kenilworth on their plans to celebrate St. Francis 800th anniversary. Fr S noted that St. Francis' in Baddesley Clinton are also likely to mark this important anniversary. It was agreed that invitations to our forthcoming events - the Forty Hours Devotion and Parishes Mission - would be extended to other parishes in our Cluster and Deanery.

13. **AOB**

- Support for those who are neuro diverse. It was agreed that we should explore how both parishes could more effectively support those who are neuro diverse. PM agreed to approach Deacon Mark Paine, who has a particular interest and knowledge in this area, for advice.

  **ACTION: PM**

- Dementia support. It was agreed we should explore how both parishes could more effectively support those with dementia, their carers and families. MF agreed to raise this at the forthcoming AGM, with a view to interested individuals joining a working group to plan action.

  **ACTION: MF**

- ST is undertaking a sponsored walk from St. Chad's Cathedral, Birmingham to OLs, along the Grand Union Canal, to raise funds for OLs. This will take place during the school summer holidays. Sponsors and fellow walkers are welcome. ST will share further information as and when it is available.

  **ACTION: ST**

- It was agreed AE should explore lighting St. Peter's Church tower.

  **ACTION: AE**

- Peace Festival - 13 & 14 June: It was agreed that St. Peter's Church should remain open for Eucharistic Adoration and prayer during the festival on the Pump Room Gardens.

  **ACTION: FR.S & MF**

14. Date of next meeting.

Tuesday 14 July, 7.00pm, St Peter's

15. Closing prayer and blessing

Led by Fr S